



# Avery Trace Middle

2024-2025

## Parent and Family Engagement Policy for Shared Student Success

Plan Revised: March 07, 2024

### School Plan for Shared Student Achievement

#### What is it?

This is a plan that describes how Avery Trace Middle School will provide opportunities to improve family engagement to support student learning. Avery Trace Middle School values the contributions and involvement of families to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Avery Trace Middle School will support family engagement and how families can help plan and participate in activities and events to promote student learning at school and at home.

#### How is it revised?

Avery Trace Middle School invites parents, teachers, and community members to family engagement meetings throughout the year to review and revise this parent and family engagement policy, our school-parent compact, and the family engagement budget. Additionally, family input and comments regarding this plan are welcome during the school year through the family-friendly survey, which is distributed online and through paper copies. The plan is posted on our school website for families to review during the year and will be used to revise the plan for the next school year.

#### What is it for?

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Avery Trace Middle School will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

#### Where is it available?

At the beginning of the year, the plan is included in the student handbook and given to all students. The plan is also posted on the school website and social media. Families can also retrieve a copy of the plan in the parent resource center.

#### What is Title I?

Avery Trace Middle School is identified as a Title I School as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.



WHEN STUDENTS, SCHOOLS, FAMILIES, AND COMMUNITIES COME TOGETHER - WE CAN ACHIEVE OUR GOALS!

**Avery Trace Middle School**  
**Mrs. Alma Anderson, Principal/HOS**  
230 Raider Drive  
Cookeville, Tn 38501  
(931) 520-2200

<http://www.averytraceraiders.com/>

**2023-2024**

## **District Goals**

All schools in the district will score...

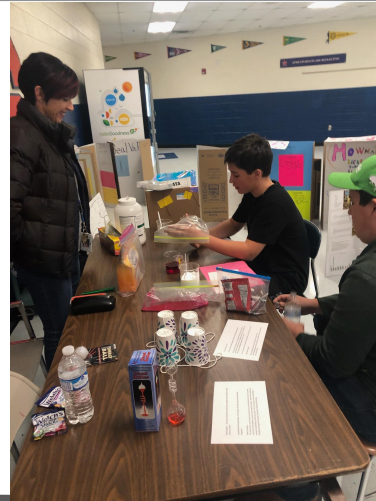
\*All Means All

\*Educator Development and Support

\*Improve College and Career Readiness

\*Academic Success for All

**2024- 2054 Avery Trace Middle School Goals  
in 2023-2024- increase proficiency on I-READY  
and TN Ready. We adhere to all Putnam County  
SIP Goals. (50% Proficient Reading**



## **Parent and Family Engagement**

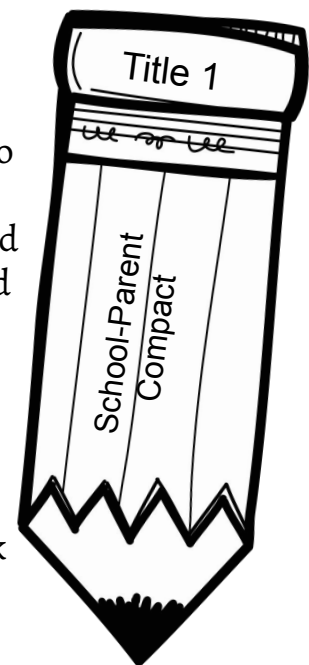
Avery Trace Middle School believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

## **School-Parent Compacts**

As part of this plan, Avery Trace Middle School and our families will develop a school-parent compact. A compact is a written agreement that families, teachers, and students jointly develop to explain how everyone will work together to ensure all students achieve grade-level standards. The compacts will be reviewed and updated annually based on feedback from families, students, and teachers during various events and the annual Family-Friendly Survey. The school-parent compacts are also displayed in each classroom, are shared with parents during parent-teacher conferences, are posted on our school website

(<http://www.averytraceraiders.com/>), and extra copies are always available in the front office. If you would like to provide feedback on the compact any time during the year, please contact Kelli Locklear at (931) 520-2200 or [klocklear1@pcsstn.com](mailto:klocklear1@pcsstn.com).





## Family Resources

Let your child's teacher or Mrs. Locklear know if you would like to check out a family resource backpack! We will fill it with books and activities to use at home with your child. Computers are also available to explore the Powerschool Parent Portal and educational resources.



Avery Trace Middle School is committed to helping parents and family members attend the family events listed in this policy. Please call or email us if you need assistance with childcare or transportation in order to participate in any of our programs.

Kelli Locklear  
 (931) 520-2200  
 klocklear1@pcsstn.com

Avery Trace Middle School will take the following measures to empower and support parents and family members as an important foundation of our school in order to strengthen the school and reach our goals.

We will:

- ❖ Ensure that all information related to school and family programs, meetings, and other activities is published in both English and Spanish, posted on the school website, and included in the ATMS Handbook for all families.
- ❖ Partner with middle and high schools, college and career ready resources or organizations, parent resource centers, or other programs to help prepare parents and their children for successful school transitioning.
- ❖ Share information in English and Spanish in the ATMS Handbook for families to understand the school's academic standards and assessments as well as ways families can monitor their child's progress and work with educators.
- ❖ Communicate with all families and the community on a regular basis regarding school-wide events and activities, through phone messages, our website, social media, and flyers.
- ❖ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ❖ Collect feedback from parents and family members at all events, and through the Family-Friendly survey.

# Let's Get Together!

Avery Trace Middle School will host the following events to build the capacity for strong family engagement and support and partnership among the school, families, and the community to improve the student academic achievement.

**July 25 OR 29, 2024 - Back to School Bash & Annual Title 1 Meeting**

**July 31, 2024 - Coffee in the Library \*\*(possibly not have this)\*\***

**August 2024 "THE TRACE SHOWCASE"\*\*\***

**September 09, 2024 - Parent Teacher Conferences**

**February 3, 2025- Parent Teacher Conferences**

**April 15, 2025 - STEM/STEAM NIGHT\*\*\***

**May 15, 2025 - 5th Grade Orientation/ Transition Night**

**May 27, 2025 - Spring Fun Fest (Yearbook Signing)**

**May 23, 2025 8th Grade Awards**

**May 28, 2025 - Awards Day (5th-7th)**

**May 29, 2025- Teacher Workday**

**May 30, 2025- 10:00 Dismissal**



# School Community Team

Avery Trace Middle School invites all families to join the Family Engagement Committee to share ideas and ways to involve others to build partnerships with school, families, and the community. The team will meet three times during the school year, but parents and family members can also submit ideas or suggestions at any school activities and meetings, as well as through our family friendly survey and website. If you would like to learn more about the Family Engagement Committee, please contact Kelli Locklear at (931) 520-2200 or [klocklear1@pcsstn.com](mailto:klocklear1@pcsstn.com). We also welcome feedback through the survey below. It can be turned in to your child's teacher or the school office.

## Family Engagement Committee

- Yes, I am interested and wish to join the Family Engagement Committee
- Please contact me so I can learn more about joining the Family Engagement Committee
- Please send me notifications about future meetings and updates.

**Name:** \_\_\_\_\_

**Child's Name and Grade Level:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

## Share Your Thoughts

We want to hear from you! If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the front office:

**Name (optional):** \_\_\_\_\_ **Phone Number (optional):** \_\_\_\_\_

**Comments:** \_\_\_\_\_

\_\_\_\_\_

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